

*Example application form for the re-entry to a semester/year*

.....  
(first name and surname)  
.....  
(faculty)  
.....  
(specialisation of studies, year, level, mode)  
.....  
(register no.)  
.....  
(contact info: telephone no., email)

Kielce ..... 20.....

The Dean  
of the faculty of .....  
.....  
(first name and surname)

APPLICATION FORM

for the consent to be referred to a re-entry to a programme of studies\*

I kindly request to be referred to a re-entry to the ..... semester/a year of studies\* during the academic year  
20.../20... due to not having earned credit in the following courses:

.....  
.....  
.....  
.....  
.....  
.....

Yours sincerely

.....  
(student's signature)

\* delete as appropriate

***The dean's decision pursuant to the study Regulations for the re-entry to a programme of studies***

Acting in accordance with § 34 of the study Regulations of the Jan Kochanowski University in Kielce, in power under Resolution No 169/2019 of the Senate of the Jan Kochanowski University in Kielce, dated 12.09.2019 (hereinafter referred to as the Regulations), I give consent to your re-entry to the programme of studies in the ..... semester, ..... year, during the academic year ....., at the faculty of ....., in the specialisation of ..... of the Jan Kochanowski University in Kielce starting from the day of.....,

At the same time, in order to make up curriculum differences, I set the courses and the deadline for passing them as follows\*\*:

.....  
.....  
.....  
.....  
.....

upon payment of ..... PLN, in accordance with § 5 of Ordinance no. 39/2019 of the Rector of the Jan Kochanowski University, as amended, and appendix no. 4 to that ordinance, paid to the account of the Jan Kochanowski University before ..... . The student is obligated to earn credit from all courses resulting from the differences in curriculum.

and also meet all other requirements resulting from the re-entry to the programme of studies \*\*:.....  
.....

In accordance with § 34 paragraphs 4 and 7 of the Regulations, a student who earned credit from the first semester and who does not have any arrears in payment towards the University may apply for re-entry to a programme of studies, which may not occur in the same period in which the decision on the removal from the student register became final.

In accordance with § 34 paragraph 6 of the Regulations, a student re-entering a semester has all their positive marks earned in courses from the last semester acknowledged, unless the effects of education implemented in a given course have changed.

In accordance with § 53 paragraph 1 of the Regulations, you are entitled to make an appeal against the present decision to the Rector of the Jan Kochanowski University in Kielce – through the Dean of the Faculty of ..... – within 14 days of having received it.

The present decision is not an administrative decision within the meaning of the Code of Administrative Procedure.

.....  
(date and dean's signature)

\* delete as appropriate

\*\* delete if not appropriate

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I have received the above decision and have read its contents.

.....  
(date and student's signature)